



Executive Brief:

Analyst

SRI Executive



SRI Executive
Search & Consulting

About Us

SRI Executive is a people-centred, values-driven organization. We appreciate the unique contributions of every one of our team members. We are looking for people who add to the culture of our team, not just those who are a 'culture fit'. Every individual contributes something unique to our team and together we are characterized by a strong team spirit and deep commitment to the work we do. Our team has co-created a set of values which represent what we care about and why.

We are committed: We are dedicated to consistently delivering for each other and for our clients. We create space to learn, grow, adapt, and innovate to meet the changing needs of our team and our clients.

We collaborate: Collaboration is at the heart of our organisation and its success. We build strong partnerships within our teams and with clients, working towards a common purpose.

We act with integrity: We maintain a high standard and adhere to personal and professional ethics. We build trusting and transparent relationships with our clients and with each other.

We are genuine: We recognize the individuality of our team. We believe that by valuing each person's unique addition to our organisation and creating space for them to be their authentic selves, we can realise the full potential of our people.

If these resonate, we would love to hear from you!





About Our Consulting Practice

Through our consulting practice, we work with clients to create successful and fit-for-purpose strategies, effective organisational development processes, and strengthened leadership and governance. Our clients are leading international development agencies and banks, foundations and NGOs, including the Global Green Growth Institute (GGGI), Asian Infrastructure Investment Bank (AIIB), WWF International, the Hewlett Foundation, the Global Innovation Fund, and the Green Climate Fund as well as various CGIAR centres.

As an analyst, you will work with a high-performing, integrated team which focuses on a wide variety of clients and delivers a range of assignments focusing on strategy, organisational design and development, governance and leadership. You will have a diverse range of broad experiences which will give you continuous learning and development opportunities as well as a great sense of achievement as we create lasting impact for our clients.

This growing team focuses on building strong relationships which will ultimately help our clients reach their potential. Due to the variety of services we provide to our clients, the work requires a high level of adaptability, flexibility and innovation.



Major Duties and Responsibilities:

As Analyst, you will be responsible for supporting in analysis and project delivery to a range of projects. You will contribute to analysis, presentations and reports. You will bring analytical experience, strong communication and project management skills, an excitement about the global development sector, and enthusiasm to learn.

- Gather and support the analysis of relevant data through document analysis, research, interviews, focus groups and surveys.
- Provide support to Project Team in the design and data capture for workshops, focus groups, meetings and interviews.
- Support in the design and develop client-ready deliverables (reports and/or decks) in an insightful and structured manner, both written and oral.
- Contribute to the development of content and approaches for the broader Consulting Team.
- Support business development opportunities through contributing to proposal development and sector opportunities.
- Provide project management to the project to provide visibility on progress.
- Assist in the development and implementation of internal processes and practices.
- Develop sector knowledge including functional and thematic areas of focus.





Your Qualifications and Experience

- Minimum 1+ years of relevant experience in Professional services or similar consulting.
- Bachelor's or Master's degree in political science, public policy, Global relations, economics, statistics or related field, preferred.
- Experience drafting high-quality presentations and reports for clients, complemented by strong oral communication skills.
- Project management experience.
- Familiarity with statistical software and project management tools is an advantage.
- Professional proficiency in French is highly desirable.

About You

You will be intellectually curious, and driven by solving complex problems. You will be a strong and enthusiastic team player, with excellent attention to detail and strong time management skills.

Other desired attributes include:

- Strong analytical, problem-solving, and critical thinking skills.
- Strong attention to detail, well-organised and ability to deliver on time.
- Takes responsibility over individual outputs, demonstrating exceptional quality standards.
- A high degree of emotional intelligence, ability to collaborate with diverse teams and clients.
- Trustworthy, with strong integrity and reliability – and is always respectful to others.
- Intellectual curiosity and rigour, eager to develop new skills and areas of expertise.
- Excellent communication skills in written and verbal interactions (listening and presenting).
- Willingness to contribute to business development through support bids for new business.
- Proficient user of MS Office.
- Interest in Global Affairs and the Global Development Sector.
- Willing to work across GMT and EST time zones, as required by the client and to ensure collaboration with other Consulting practice team members.





Join Our Team

SRI Executive offers career opportunities that are both intellectually challenging and have a positive impact on the world we live in. We partner with leading international mission-driven organisations to place and develop top leadership talent and co-create impactful strategies. By joining our team, you will be able to do what you are naturally good at, enhance your skills and knowledge, and continually grow and develop in your role.

The Analyst position is a full time remote working role. Whilst applicants can be based anywhere, they must be prepared to work in GMT and EST time zones as well as travel up to 20% of the time. Please apply with CV and Letter of Motivation to The Hiring Manager at AnalystSRIConsulting@sri-executive.com.



Privacy Policy

Your privacy is important to us. You can view SRI Executive's Privacy Policy [here](#). Thank you in advance for your cooperation.



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